



Permit # \_\_\_\_\_  
**City of West Jordan**  
 Building & Safety Division  
 8000 South Redwood Road  
 West Jordan, UT 84088  
 (801) 569-5050

Valuation of Work \_\_\_\_\_

**BUILDING PERMIT APPLICATION**

Date \_\_\_\_\_ Description of work \_\_\_\_\_

Address \_\_\_\_\_

Subdivision \_\_\_\_\_ Lot # \_\_\_\_\_

Owner \_\_\_\_\_ Phone # \_\_\_\_\_

Owner Address \_\_\_\_\_

**CONTRACTOR INFORMATION**

	<u>Name</u>	<u>State License #</u>	<u>Phone #</u>
General	_____	_____	_____
Electrical	_____	_____	_____
Mechanical	_____	_____	_____
Plumbing	_____	_____	_____

**LICENSED CONTRACTOR DECLARATION:**  
 I hereby affirm that all work will be performed by contractors licensed under the Construction Trades Licensing Act (58-55, UCA) whose licenses are in full force and effect.  
 If contractors have not been selected at the time of the condition that currently licensed contractors shall be selected by the applicant, that the applicant shall provide the names and license numbers of the contractors to the City of West Jordan, and shall enter the same names and numbers on the permit before they begin their work.

**OWNER-BUILDER DECLARATION**  
 I hereby claim exemption from the requirement for licensing under the Construction Trades Licensing Act (58-55, UCA) because the owner of the property for his/her private, non-commercial, non-public use. Any work not performed by the owner will be performed by a contractor licensed under the Construction Trades Licensing Act, and the names and license numbers of the contractors shall be provided to City of West Jordan, and shall be entered on the permit before their work is begun.

\_\_\_\_\_ Signature of applicant Date Please print name Applicant Phone #

\_\_\_\_\_ Plan Correction Contact Name Phone # Plan Correction E-Mail

**E-mail for Inspection Reports**

Updated 09/2021

**APPEAL RIGHTS**

A person aggrieved by a decision relative to this Application may seek review of that decision by the Board of Building Appeals, as provided in Title 10, Chapter 3 of the West Jordan City Code. Such an appeal right is separate and apart from the appeal right and process the applicant has under the International Residential Code. Nothing that happens in connection with an appeal to the Board of Building Appeals under the City Code will have any adverse or delaying effect on a separate possible appeal processed under and according to the International Residential Code.

The International Residential Code is a uniform set of requirements for residential construction adopted by the City. It has a specified appeal process different from and in addition to the appeal process required through the City’s Board of Building Appeals. A copy of the International Residential Code is available for review at the Building Inspection office at City Hall, may be available at a public library, and is available for purchase at various Internet sites.

\_\_\_\_\_  
Applicants Initials

**Certification or waiver of Protected Record status under GRAMA**

The City classifies building and construction plans as protected commercial information under the Government Records Access and Management Act (GRAMA), Utah Code § 63G-2-305(2). By checking the box below, you are certifying that the plans you are submitting to the City with this building permit application should be classified as “protected” under GRAMA because they contain confidential business information and disclosure could reasonably be expected to result in unfair competitive injury to you or your business, pursuant to Utah Code § 63G-2-309. If you desire to waive this classification, thereby allowing the plans you submit to be released under GRAMA upon request, you may do so by checking the waiver box below.

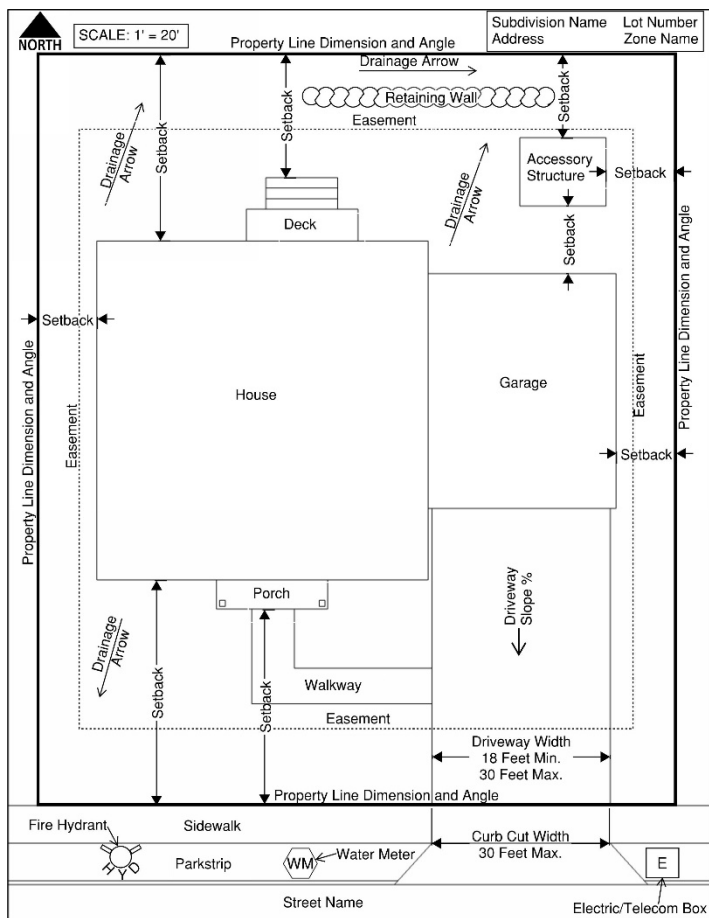
- I certify that the plans I am submitting with this application should be classified as “protected.”
- I waive the “protected” status of the plans submitted with this application.

# WEST JORDAN CITY COMMUNITY DEVELOPMENT

## REVIEW CHECKLIST FOR RESIDENTIAL SITE PLANS

In order to better serve the builders developing in the City of West Jordan, the City will be requiring all residential building permits to submit site plans with the following format along with the completed checklist starting **June 28, 2018**.

### PLEASE ADDRESS ALL CHECKED ITEMS



1. Property lines - Show and label with the correct dimensions and angles to match the subdivision plat.
2. Building outline (footprint)
3. Accessory structures outline (footprint).
4. Driveway width, with dimensions.  
Minimum width = 18 feet  
Maximum width at the back of sidewalk = 30 feet.
5. Curb cut width (approach), with dimensions.  
Maximum width = 30 feet.
6. Decks, porches, bay windows, balconies, fireplaces, covered patios, stairwells, cantilevered rooms, etc.
7. Setbacks - show all setback measurements from property lines to the closest point of the structure(s).
8. Easements, as specified on the subdivision plat.
9. Sidewalk, walkways, driveways & RV pads.
10. Driveway slope, if greater than 2%.
11. Grading Features – swales, retaining walls, etc.
12. Drainage arrows – Must coincide with grading plan.
13. Grading Plan - provide a copy of the approved subdivision drainage plan for this lot.
14. Swales/Berms - show cross-section details of swales or berms required by the drainage plan or plat.
15. Water meter, electrical/telecom box and fire hydrants.
16. Street name(s).
17. North arrow.
18. Title block on the site plan shall include the following:
  - Applicable Zoning District
  - Address
  - Lot Number
  - Subdivision Name (if applicable)

All residential site plans must be drawn to scale showing setbacks, correct dimensions, and house size on **paper using an engineer's scale of no less than 1 inch = 20 ft. The submitted site plan shall be on no less than 8 1/2 X 11 sheet of paper.**