



SUBDIVISION/STREET VACATION COMMUNITY DEVELOPMENT

APPLICANT _____ DATE _____

PROJECT _____

SUBDIVISION/STREET VACATION PLAT

- | Your
Check | City
Check | Description |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Owner Affidavit |
| <input type="checkbox"/> | <input type="checkbox"/> | Fees |
| <input type="checkbox"/> | <input type="checkbox"/> | Title report prepared within 30 days |
| <input type="checkbox"/> | <input type="checkbox"/> | Disconnect Service agreements from utility companies |
|
 | | |
| <input type="checkbox"/> | <input type="checkbox"/> | Petition from property owners who consent to the project. |
| <input type="checkbox"/> | <input type="checkbox"/> | Electronic copy of all plans in PDF format. |

Copy of recorded plat to be vacated showing the following:

- | Your
Check | City
Check | Description |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Location Map – include name of adjacent subdivision, developments, property owners, land use buildings |
| <input type="checkbox"/> | <input type="checkbox"/> | Vicinity Map – legible with major street names and highlighted subject property |
| <input type="checkbox"/> | <input type="checkbox"/> | Applicant name and addresses |
| <input type="checkbox"/> | <input type="checkbox"/> | Developer name and address |
| <input type="checkbox"/> | <input type="checkbox"/> | Design Firm name and address |
| <input type="checkbox"/> | <input type="checkbox"/> | Acreage/square footage of each lot |
| <input type="checkbox"/> | <input type="checkbox"/> | Legal Description |
| <input type="checkbox"/> | <input type="checkbox"/> | Date of Drawing |
| <input type="checkbox"/> | <input type="checkbox"/> | Revision blocks |
| <input type="checkbox"/> | <input type="checkbox"/> | Legend showing all symbols, line types, hashing and abbreviations |
| <input type="checkbox"/> | <input type="checkbox"/> | Scale and North Arrow |

Additional Information: The following information can be supplied either with the plat map or on a separate sheet

- | Your
Check | City
Check | Description |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Show Remaining Lots |
| <input type="checkbox"/> | <input type="checkbox"/> | Existing and proposed lot lines, numbers, dimensions and area |
| <input type="checkbox"/> | <input type="checkbox"/> | Overall subdivision layout |
| <input type="checkbox"/> | <input type="checkbox"/> | Boundary lines and dimensions |
| <input type="checkbox"/> | <input type="checkbox"/> | Existing fences |
| <input type="checkbox"/> | <input type="checkbox"/> | Existing buildings |



SUBDIVISION/STREET VACATION

- Existing streetlights
- Street layout: including curb, gutter, and sidewalk
- Geologic obstacles – floodplain, sensitive hillsides, wetlands, 100 year flood plains
- Hillside District Overlay Zone – If the project is within the Hillside District Overlay Zone see requirement at www.wjordan.com
- Well Protection Overlay Zone – If the project is within the Well Protection Zone see requirements at www.wjordan.com
- Airport Overlay Zone – If the project is within the Airport Zone see requirements at www.wjordan.com