



CITY OF WEST JORDAN
TEMPORARY SIGN PERMIT
APPLICATION

Submit to: WJPlanning@westjordan.utah.gov • (801) 569-5060

PERMIT# _____

BUSINESS NAME _____ BUS. LICENSE# _____

OWNER/MANAGER _____ PHONE _____

ADDRESS _____ PARCEL # _____

APPLICATION SUBMITTED BY _____ DATE _____

TYPE OF SIGN _____ DISPLAY PERIOD _____ (TO) _____

LOCATION (specific) _____

ZONING (circle one): P-C R-3 C-G C-M SC-1 SC-2 SC-3 M-1 M-P P-O CC-C CC-F

Applicant shall adhere to the following standards for temporary signs as set forth in the West Jordan Sign Ordinance Code Sections 12-2-5, 12-3-2, and 12-3-3.



INFLATED SIGNS

PERMIT FEE: \$35.00

1. Allowed for 14 consecutive days per calendar quarter and no longer than 30 days during a grand opening.
2. Sign shall not exceed 25 feet in height and shall be placed upon, and shall be securely tethered to, the ground.
3. At no time should it be located within a public right-of-way or into the airspace above the public right-of-way and shall be located so as not to constitute a hazard.
4. Flammable gases shall not be utilized for inflated signs. Any sign constituting a hazard shall be immediately removed.
5. One sign per commercial complex or one for each business not located in a commercial complex.
6. Inflated signs shall be 200 feet from any other freestanding sign.



BANNERS, FLAGS, BALLOONS, SEARCHLIGHTS, STREAMERS, PENNANTS

PERMIT FEE: \$35.00

1. Allowed for 30 consecutive days not more than four times a year or no longer than 60 consecutive days within the first year of business for a grand opening. There must be a two week break between postings.
2. Banners shall be securely attached to the building façade.
3. The total area of a banner attached to the building may not exceed 40 square feet (example: 5 feet by 8 feet).
4. Only one banner per business plus one additional banner for a business located in a building having a front face of 150 linear feet or more.
5. One additional freestanding sign may be located on-site with a total area of 24 square feet, shall be 25 feet from any other freestanding sign and shall be securely attached to the ground. Freestanding temporary signs shall not exceed 6 feet in height and shall be set back 18" from the property line. (A TO-SCALE SITE PLAN DRAWING IS REQUIRED TO SHOW THAT FREESTANDING SIGN PLACEMENT IS AT LEAST 25' FROM OTHER FREESTANDING SIGNS)
6. Signs shall not be located in the public right-of-way or attached to anything in the public right-of-way.
7. Searchlights shall be located a minimum of 50-feet from the edge of any street pavement, shall be directed upward at an angle of at least 45 degrees and shall be operated only between dusk and 11:59 p.m.

I certify that the information on this application furnished by me is true and correct and that the applicable requirements of the City of West Jordan will be met. I understand that this application does not constitute a permit to display signage. Certification is hereby rendered that no signage will be displayed prior to gaining a temporary permit, and that all signage displayed after approval will comply with the West Jordan Municipal Code. I acknowledge that a violation of any ordinance may result in the revocation of my temporary sign permit, a citation, and/or fines.

APPLICANT SIGNATURE _____ DATE _____

Privacy Notice: The personal data being collected is included in a public record as defined under Utah Code 63G-2-301 and may be available to the public as provided in Utah Code 63G-2-201. Prior to making a record available to the public, the City of West Jordan redacts private, protected, or controlled information as defined in Utah Code 63G-2-302, 304, and 305. For more information, please contact the City's Data Privacy Officer, Tangee Sloan – tangee.sloan@westjordan.utah.gov

revised 8/7/2023

**FREE POSTING PERIODS****PERMIT FEE: None**

1. Free posting periods are allowed around the holidays per Code Section 12-2-5P. NO PERMIT IS REQUIRED DURING FREE POSTING PERIODS.
2. One free banner securely attached to the building façade and one freestanding sign during the holidays periods specified below are allowed during free posting periods. One additional banner per business may be permitted for businesses located in a building having a front face of 150-feet or more.
3. Signs utilized during free posting periods shall meet the same size and placement standards as would normally apply and may not be placed on public property.
4. The holiday periods during which temporary banners and freestanding signs may be displayed are as follows:

Presidents' Day	4 days before the date of the holiday, on the holiday and 1 calendar day after the holiday.
Dr. Martin Luther King Jr. Day	4 calendar days before the date of the holiday, on the holiday and 1 calendar day after the holiday.
Memorial Day	4 days before the date of the holiday, on the holiday and 1 calendar day after the holiday.
Independence Day	June 30 through July 5.
Pioneer Day	July 20 through July 25.
Labor Day	4 calendar days before the date of the holiday, on the holiday and 1 calendar day after the holiday.
Columbus Day	4 calendar days before the date of the holiday, on the holiday and 1 calendar day after the holiday.
Veterans Day	4 calendar days before the date of the holiday, on the holiday and 1 calendar day after the holiday.
Thanksgiving	1 calendar day before the date of the holiday, on the holiday and 4 calendar days after the holiday.
Christmas/Hanukkah; New Year's Day	December 15 through January 2.