

8-14-8: MARKERS AND MONUMENTS:

To properly maintain the cemetery and provide public safety to the city employees and cemetery visitors, the City sets forth the following marker and monument regulations:

A. **Headstones, Tombstones And Markers:** Raised markers are allowed in the cemetery . The owners of gravesites or relatives of deceased persons interred in the cemetery are required to erect and maintain, in a manner satisfactory to the city , and at the expense of the plot owner or relatives of the deceased, headstones, markers or other suitable monuments at the head of the gravesite, with the name of the deceased person plainly inscribed thereon. All headstones, tombstones or markers must be in an orderly row and reasonably in line with all other such markers in that block . All upright headstones must be drilled and doweled and adhesive applied to secure the headstone to the base. Bench headstones shall be allowed in the cemetery. The maximum base shall be no greater then eight inches (8") in length (side to side) and twenty four inches (24") in width (front to back). Design for said bench headstone can be found on attachment PK-180.

B. **Stone Or Cement Base:** All headstones, tombstones or markers shall have a stone or cement base ("base"), level with the ground. The maximum base for a single raised or flat headstone, tombstone or marker shall be no greater than forty-two inches (42") in length (side to side) and twenty-four inches (24") in width (front to back). The maximum base for a double raised or flat headstone, tombstone or marker shall be no greater than eighty inches (80") in length (side to side) and twenty-four inches (24") in width (front to back). Each headstone, tombstone or marker shall be located at least six inches (6") away from the outside perimeter of the cement base on all sides. The cement base must be at least four inches (4") thick.

C. **Specifications For Raised Markers:** Subject to the exceptions stated herein, the dimensions of a single raised headstone, tombstone, or marker shall not exceed thirty inches (30") in length (side to side) and twelve inches (12") in width (front to back), and forty-two inches (42") in height (top to bottom) measured in ground level. Subject to the exceptions stated herein, the dimensions of a double raised headstone, tombstone or marker shall not exceed sixty-eight inches (68") in length (side to side), twelve inches (12") in width (front to back), and forty-two inches (42") in height (top to bottom) measured from ground level. The Mayor or his/her designee may grant an exception to the height of a family marker, but in no event may the height of the headstone, tombstone or marker be more than sixty inches (60") above ground level. Only one (1) family marker shall be allowed for each eight (8) plots. Family markers must be aligned within the general alignment of raised or flat markers.

D. **Specifications For Flat Markers:** Flat markers shall not exceed the same length and width of the single or double. Flat markers shall not be smaller in surface measurement than eighteen inches (18") in length (side to side) and twelve inches (12") in width (front to back).

E. **Materials:** All headstones, tombstones or markers must be made of real bronze, glazed granite, or other permanent materials acceptable to the city administrator or designee. Headstones, tombstones, or markers shall not be made of wood, sandstone or any other material which is susceptible to decay.

F. **Vases:** All permanent vases shall be placed in the cement or stone base of the marker or monument and shall be recessed to ground level when not in use. Receptacles in the monument itself are allowed, provided they do not project horizontally beyond the base of the monument.

G. **Liability For Damage Or Removal:** The city shall not be held liable for damage to or removal of non-conforming headstones, tombstones, or markers, including any damage caused during cemetery maintenance or resulting from the city moving or transferring a monument, headstones, or markers for interment purposes. The maintenance and repair of grave markers including the repositioning of settled grave markers, is the responsibility of the individual who purchased the burial plot . The city assumes no responsibility for any damage, regardless of the source of damage, to any grave marker or monument.

H. **Setting Of Markers Or Monuments:** Grave markers or monuments shall not be set after October 15 until the following March 1, or as soon as weather conditions permit thereafter.

I. **Repairs Or Resetting:** If any monument or headstone becomes unsafe, unsightly, in need of repair or resetting, the city shall attempt to notify the owner of the relevant "certificate of burial rights" of such condition and shall request such person to make any needed repairs under the cemetery sexton's supervision. If the owner does not make the needed repairs, the city shall have the right to have the monument or headstone removed at the expense of the lot owner or purchaser to remove, replace, or repair any monument or marker.

J. **Medallions:** Any medallion issued through the U.S. Department of Veterans Affairs to a person who has served in one of the six (6) branches of the U.S. Military, or a foreign military, and all other non-veteran medallions shall be allowed to be affixed to a person's headstone.

K. **Temporary Markers:** Relatives of the deceased shall be allowed to place a temporary marker on the gravesite as long as the marker is made of material in accordance with subsection F of this same section and must be approved by the cemetery sexton. (Ord. 17-30, 6-14-2017; amd. Ord. 19-48, 12-11-2019, Effective at 12 noon on January 6, 2020; Ord. 22-30, 12-7-2022)