THE CITY OF WEST JORDAN, UTAH

ORDINANCE NO. 26-09

AN ORDINANCE AMENDING THE 2009 WEST JORDAN CITY CODE (FEE WAIVERS AND CITY SUPPORT); Title 2, Chapter 6 and Title 3, Chapter 4

WHEREAS, the City of West Jordan ("**City**") adopted West Jordan City Code ("**City Code**") in 2009; and the City Council of the City ("**Council**" or "**City Council**") desires to amend Title 2, Chapter 6, and Title 3, Chapter 4 of the City Code ("**proposed City Code amendments**"); and

WHEREAS, the City Council desires to clarify the process and standards used when considering providing City support to individuals and entities as well as the process for requesting a fee waiver from the City; and

WHEREAS, the City Council is authorized to pass legislation and consider fee waivers pursuant to Utah State Code; and

WHEREAS, the City Council finds it to be in the best interest of the public health, safety, and welfare of the residents of the City to adopt the proposed City Code amendments.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WEST JORDAN, UTAH AS FOLLOWS:

Section 1. Amendment of City Code Provision. City Code Title 2, Chapter 6 is amended as shown in Attachments 1 (Legislative Version) and 2 (Clean Version) to this Ordinance.

Section 2. Amendment of City Code Provision. City Code Title 3, Chapter 4 is amended as shown in Attachments 3 (Legislative Version) and 4 (Clean Version) to this Ordinance

Section 3. Severability. If any provision of this Ordinance is declared to be invalid by a court of competent jurisdiction, the remainder shall not be affected thereby.

Section 4. Effective Date. This Ordinance shall become effective immediately upon posting or publication as provided by law and upon (i) the Mayor signing the Ordinance, (ii) the City Council duly overriding the veto of the Mayor as provided by law, or (iii) the Mayor failing to sign or veto the Ordinance within fifteen (15) days after the City Council presents the Ordinance to the Mayor.

PASSED BY THE CITY COUNCIL OF THE CITY OF WEST JORDAN, UTAH, THIS 27TH DAY OF JANUARY 2026.

CITY OF WEST JORDAN

By: Bob Bedore (Feb 2, 2026 07:48:53 MST)
Bob Bedore
Council Chair

ATTEST:

Cindy M. Quick, MMC
Council Office Clerk

[See next page.]

Voting by the City Council	**"YES"**	**"NO"**
Council Chair Bob Bedore	☒	☐
Council Vice-Chair Jessica Wignall	☒	☐
Council Member Annette Harris	☒	☐
Council Member Zach Jacob	☒	☐
Council Member Chad Lamb	☒	☐
Council Member Kent Shelton	☒	☐
Council Member Kayleen Whitelock	☒	☐

PRESENTED TO THE MAYOR BY THE CITY COUNCIL ON JANUARY 30, 2026.

Mayor's Action: X Approve _____ Veto

By: _____ Feb 3, 2026
Mayor Dirk Burton Date

ATTEST:

_____
Tangee Sloan, MMC, UCC
City Recorder

STATEMENT OF APPROVAL/PASSAGE (check one)

X The Mayor approved and signed Ordinance No. 26-09.

_____ The Mayor vetoed Ordinance No. 26-09 on _____ and the City Council timely overrode the veto of the Mayor by a vote of _____ to _____.

_____ Ordinance No. 26-09 became effective by operation of law without the Mayor's approval or disapproval.

_____
Tangee Sloan, MMC, UCC
City Recorder

CERTIFICATE OF PUBLICATION

I, Tangee Sloan, certify that I am the City Recorder of the City of West Jordan, Utah, and that a short summary of the foregoing ordinance was published on the Utah Public Notice Website on the 4th day of February 2026. The fully executed copy of the ordinance is retained in the Office of the City Recorder pursuant to Utah Code Annotated, 10-3-711.

Tangee Sloan, MMC, UCC
City Recorder

(Attachments on the following pages.)

Attachments 1 and 2 to

ORDINANCE NO. 26-09

AN ORDINANCE AMENDING THE 2009 WEST JORDAN CITY CODE (FEE WAIVERS AND CITY SUPPORT); Title 2, Chapter 6 and Title 3, Chapter 4

Attachment 1 – Title 2, Chapter 6 Legislative Version

Attachment 2 – Title 2, Chapter 6 Clean Version

(See the following pages for the attachments.)

CHAPTER 6
CITY SUPPORT OF UNRELATED CHARITABLE OR EDUCATIONAL ENTITIES

SECTION:

2-6-1: Relationship To City

2-6-2: Applications

2-6-3: Requirements

2-6-1: RELATIONSHIP TO CITY:

The city may provide both monetary and non-monetary assistance to individuals and entities for the safety, health, prosperity, moral well-being, peace, order, comfort, and convenience of city residents. The city will not become employees, representatives, or agents of any city-supported individual or entity solely by virtue of the city providing assistance. (Ord. 10-08, 2-24-2010; amd. Ord. 20-38, 9-30-2020; Ord. 23-02, 2-22-2023; Ord. 24-19, 4-10-2024)

2-6-2: PROPOSALS:

Individuals and entities may request both monetary and non-monetary city assistance by completing an application obtained from the council office. Interested parties can direct any questions about the application process or requirements for receiving assistance to the council office. (Ord. 10-08, 2-24-2010; amd. Ord. 19-53, 12-11-2019, Effective at 12 noon on January 6, 2020; Ord. 20-38, 9-30-2020; Ord. 23-02, 2-22-2023; Ord. 24-19, 4-10-2024)

2-6-3: REQUIREMENTS:

All individuals and entities receiving $5,000 or more in ~~city~~monetary support shall agree to the following requirements:

A. The requesting individual or entity shall permit the city , or an auditor hired by the city, to inspect the individual or entity's system of accounts and other accounting systems and protocols to ensure accuracy and proper safeguarding of public funds.

B. The requesting individual or entity shall provide yearly financial reports in a form acceptable by the city council .

C. The requesting individual or entity shall explain how the requested assistance will further advance city goals or plans and track the actual advancement of city goals or plans

using the requested city assistance. The requestor must also ensure that they use any city assistance only for the purposes stated in the application and the authorizing resolution.

D. The requesting individual or entity shall affirm that they have the training and experience needed to manage the proposed activities effectively and efficiently. (Ord. 10-08, 2-24-2010; amd. Ord. 19-53, 12-11-2019, Effective at 12 noon on January 6, 2020; Ord. 20-38, 9-30-2020; Ord. 23-02, 2-22-2023; Ord. 24- 19, 4-10-2024)

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Attachment 1 – Title 3, Chapter 4 Legislative Version

Attachment 2 – Title 3, Chapter 4 Clean Version

(See the following pages for the attachments)

CHAPTER 4
WAIVER OF FEES, FINES AND DOUBTFUL ACCOUNTS; COMPROMISE OF CLAIMS BY OR AGAINST THE CITY; NONPROFIT ASSISTANCE

SECTION:

3-4-1: Allowed Transactions

3-4-2: Reports To City Council

3-4-3: Fee Waiver Requirements

3-4-1: ALLOWED TRANSACTIONS:

A. Definitions: ~~For purposes of this chapter, the following definitions shall apply:~~

~~1.~~ 1. ~~1.~~ Penalty means~~:~~ a ~~A~~ fine ~~and/or,~~ interest added onto a ~~service~~ fee~~, and/~~or the forfeiture of goods ~~and/~~or services.

2. Remit means ~~to forgive~~forgiving penalties, interest, or fines.

~~2~~3. ~~Service~~ Fee means~~:~~ a~~A~~ requirement to pay ~~money to the City~~ for goods or services ~~rendered~~, as ~~identified~~ required by ~~in~~ the City's ~~Uniform~~ Consolidated Fee Schedule.

~~3~~4. Settle means~~:~~ ~~A~~Aan ~~verbal or written~~ agreement ~~between two (2) or more parties~~ to ~~i)~~ pay ~~a certain amount of money, ii) perform a certain amount of services, or iii) provide a certain amount of goods, which may be more or less than the full amount required to make the other party(ies) whole.~~ monies, perform services, or provide goods ~~to~~ which may be more or less than the full amount required to make the other party whole.

~~4~~5. Waive means~~:~~ ~~To write~~writing ~~off~~, ~~forgiving~~e ~~or not collect ing, or remit service fees or penalties required by the City to be paid before~~ for city services or goods ~~may be provided.~~

~~~~

B. Authorization To Remit, Waive Or Settle:

1. The ~~City~~ Mayor's Authority: The ~~City~~ Mayor ~~shall have the authority to~~ may:

a. Remit ~~Waive~~ any penalty or fine;

b. Settle ~~any~~ monetary obligations of the City or owed to the City as ~~further set forth~~ established in West Jordan City Code sections 3-2-2 and 9-8-9;

c. Rectify an alleged error.
~~~~

2. City Council Authority: ~~Subject to Utah Code section 10-8-2 and West Jordan City Code title 2, chapter 6,~~ T~~t~~he City Council may ~~shall have the authority to~~:

a. Waive any ~~service~~ fee;

~~b. Provide monetary or non-monetary assistance to a nonprofit entity whether or not the city receives consideration in return; and~~

~~c~~b. Write off doubtful ~~and~~ or uncollectible accounts, in whole or in part. (Ord. 19-55, 12-11-2019, Effective at 12 noon on January 6, 2020; amd. Ord. 20-38, 9-30-2020; Ord. 23-03, 2-22-2023)

3-4-2: REPORTS TO CITY COUNCIL:

A. Report Of Doubtful ~~And~~or Uncollectible Accounts: The Mayor or designee shall provide a report of doubtful ~~and~~ or uncollectible accounts to the City Council no less than once each fiscal year ~~that includes~~.

1. The report presented to the Council includes:

(i) ~~(i)~~ the account holder's name,

(ii) (ii) the remaining unpaid balance including interest,

(iii) (iii) the length of time the account has been delinquent, and

(iv) (iv) the methods that have been used to attempt collection of the delinquent account.

2. ~~Upon presentation of such report,~~ T~~t~~he City Council, by ordinance, may write off any or all amounts of ~~the~~ doubtful or uncollectible accounts~~., in whole or in part.~~

B. Report Of Settled Claims: The Mayor shall provide the Council an annual report of any claims or settlements and the amounts paid or received. The summary shall (i) identify the recipients or participants, and (ii) the dollar amount or value provided to each recipient or participant. (Ord. 19-55, 12-11-2019, Effective at 12 noon on January 6, 2020; amd. Ord. 23-03, 2-22-2023)

3-4-3: FEE WAIVER REQUIREMENTS:

The City Council may waive or partially waive fees as listed in the city's adopted Consolidated Fee Schedule. The requirements for a fee waiver are:

A. Complete an application in accordance with section 2-6-2 of the city code.

B. The applicant must be a non-profit entity.

C. The applicant will be informed of the estimated fees by the council office staff.

D. If the estimated fees are greater than $5,000, the applicant is required to sign the agreement provided by the council office staff.

E. A public hearing will be set by the council office pursuant to Utah State Code section 10-8-2(1)(a)(v), or successor provision.

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3-4-2: Reports To City Council

3-4-3: Fee Waiver Requirements

3-4-1: ALLOWED TRANSACTIONS:

A. Definitions:

1. Penalty means a fine, interest added onto a fee, or the forfeiture of goods or services.

2. Remit means forgiving penalties, interest, or fines.

3. Fee means a requirement to pay for goods or services, as required by the City's Consolidated Fee Schedule.

4. Settle means an agreement to pay monies, perform services, or provide goods which may be more or less than the full amount required to make the other party whole.

5. Waive means writing off, or not collect fees for city services or goods

B. Authorization To Remit, Waive Or Settle:

1. The Mayor's Authority: The Mayor may:

a. Remit any penalty or fine;

b. Settle monetary obligations of the City or owed to the City as established in West Jordan City Code sections 3-2-2 and 9-8-9;

c. Rectify an alleged error.

2. City Council Authority: The City Council may :

a. Waive any fee;

b. Write off doubtful or uncollectible accounts, in whole or in part. (Ord. 19-55, 12-11-2019, Effective at 12 noon on January 6, 2020; amd. Ord. 20-38, 9-30-2020; Ord. 23-03, 2-22-2023)

4-2: REPORTS TO CITY COUNCIL:

A. Report Of Doubtful or Uncollectible Accounts: The Mayor or designee shall provide a report of doubtful or uncollectible accounts to the City Council no less than once each fiscal year.

1. The report presented to the Council includes:

   (i) the account holder's name,

   (ii) (ii) the remaining unpaid balance including interest,

   (iii) (iii) the length of time the account has been delinquent, and

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2. The City Council, by ordinance, may write off any or all amounts of doubtful or uncollectible accounts.

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Ordinance No. 26-09 Amd Title 2, Ch 6 and Title 3, Ch 4 Fee Waivers & City Support

Final Audit Report 2026-02-04

Created:	2026-01-30
By:	Cindy Quick (Cindy.quick@westjordan.utah.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAxD1CjyHzTMyF8kI9iNPN8udb3d1dId5H

"Ordinance No. 26-09 Amd Title 2, Ch 6 and Title 3, Ch 4 Fee Waivers & City Support" History

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