

Dear Neighbors,

I hope this letter finds you well. I wanted to inform you that I will be renting out my residence as a Short-Term Rental in accordance with City Code 4-2R-4. As a member of this community, I believe it's important to keep my neighbors informed of any changes that might affect them.

Please know that I have taken all necessary steps to ensure that my guests will be respectful of the neighborhood and follow all local regulations. I will also be available to address any concerns you may have during the rental period.

If you have any questions or concerns, please don't hesitate to reach out to me directly. I appreciate your understanding and cooperation in this matter.

Name:

Phone Number:

Email Address:

24/7 Complaint Line: (801) 383-0315

Code Enforcement: (801) 256-2107

Sincerely,